



Saint Simon Parish School

*Educating Children to Know,
Love, and Serve God and His World*

Dear Parents:

Thank you for your interest in St. Simon Parish School. We are pleased that you are considering a Catholic education for your child, and we are confident that St. Simon will provide an exceptional academic and spiritual environment for your child. Enclosed are descriptions of the many educational and growth opportunities your child will experience at St. Simon. You will also find a *St. Simon School Application* and a *Schedule of Rates* for the current school year.

Our dynamic community of parents, teachers, administrators, and clergy, work together to provide a nurturing and caring environment insuring that each student develops in mind, body, and spirit. Moreover, St. Simon Parish School is a community for the whole family – a place where life-long friendships are formed. The many volunteer opportunities for parents and the numerous parish activities and events invite each family member to participate fully in the vitality and spirit that is St. Simon Parish School.

We encourage you to take a tour of our school if you have not already done so. During your tour you will see our beautiful facilities and find out why over 550 happy students attend St. Simon School.

We accept completed applications at any time. However, we will begin processing applications for new families applying for admission for the 2008-2009 school year on **Application Day – February 5, 2008 from 9:00 am – 2:30 pm**. Completed application packets, including all required documentation and a \$50 application fee, will be processed on a first come, first served basis. *Please note that incoming Kindergarteners must be five years old by December 1 of the school year for which they are applying.* Upon receiving the completed application packet, we will place your child's name on a list of candidates for the class indicated. We will then contact you with additional information regarding our screening and enrollment procedures. For more information on our admissions policies and registration procedures, please refer to the materials included in the Admissions Packet.

If you have any further questions, please do not hesitate to contact us. We thank you again for your interest and consideration of St. Simon Parish School.

Sincerely,

Steven M. Clossick
Principal
sclossick@stsimon.com
(650) 968-9952, extension 11

Marie Bordeleau
Vice Principal
mbordeleau@stsimon.com
(650) 968-9952, extension 33



Registration Process

Thank you for your interest in St. Simon School. Before submitting an application, we encourage you to attend an Open House where you will have an opportunity to meet our principal, Steve Clossick, interact with students and parents during guided tours of the school, and observe students and teachers in the classroom. The following Open Houses are scheduled:

- ◆ **Thursday, November 29, 2007; 8:30 am – 12:00 pm**
(Special Kindergarten presentation: 11:15 am)
- ◆ **Sunday, January 27, 2008; 10:00 am – 1:30 pm**
- ◆ **Thursday, April 17, 2008; 8:30 am – 12:00 pm**
(Special Kindergarten presentation: 11:15 am)

If you are unable to attend an Open House, please consider scheduling a private tour. For more information, please contact Therese Kristensen, Admissions and Development Director, at (650) 968-9952 x43 or tkristensen@stsimon.com.

Application Processing

Open enrollment for new families applying to St. Simon School will begin on:

Application Day, Tuesday, February 5, 2008.

You may have your Application Packet processed any time between 9:00 am and 2:30 pm. Refreshments will be provided, as well as an opportunity to meet the principal, staff members, and parents. *Please bring the following with you on Application Day:*

1. A completed Application Form and \$50 non-refundable Application Fee
2. The following documentation with your completed Application Form:
 - ◆ Student Health Information Form
 - ◆ Birth Certificate (original, certified copy required; will be returned)
 - ◆ Immunization Record (original, certified copy required; will be returned)
 - ◆ If Catholic, Baptism Certificate (original, certified copy required; will be returned)
 - ◆ For students who have received First Communion and/or Confirmation, verification from the parish where the sacrament was celebrated (original, certified copy required; will be returned)
 - ◆ Most recent Report Card (Grades 1-8 only; photocopy acceptable)
 - ◆ Most recent Standardized Testing Report (Grades 1-8 only; photocopy acceptable)

If you are unable to attend Application Day, please make an appointment to have your application processed. For more information, please contact Therese Kristensen, Admissions and Development Director, at (650) 968-9952 x43 or tkristensen@stsimon.com.

Student Screening

Screening sessions for students applying for Kindergarten will take place on: **February 19-22, 2008.** An appointment will be scheduled for your child and you will receive notification of the day and time.

Screening sessions for students applying for Grades 1-8 will take place on: **Tuesday, February 26, 2008 from 3:15 – 4:30 pm.**

Acceptance Notification

Acceptance letters will be mailed on March 3, 2008. In the event the number of applicants for a particular class exceeds the spaces available, your child will be placed on a waiting list and admitted subject to space availability.

Completed Registration

Upon notification of acceptance, a \$375.00 non-refundable registration fee must be submitted to St. Simon School. A student will not be officially enrolled at St. Simon School until the registration fee is submitted and all required documentation is on file.

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Academics and Enrichment

St. Simon School is open to students in grades K-8. We have two classes per grade with class size ranging from 27 to a maximum of 35 students per class. Our current student body is approximately 550 students. We offer before and after school care on site, as well as a wide range of enrichment opportunities.

The curriculum at St. Simon School provides a dynamic program intended to educate the whole child in a supportive environment. The administration and faculty utilize a differentiated approach to teaching which addresses the many and varied ways in which students learn. In addition to religious education, a strong emphasis is placed on language arts, mathematics, science and social studies. The curriculum also includes Spanish for all grades, art, music, technology, library skills, and physical education. All students are taught leadership and communication skills through a variety of strategies including group projects and oral presentations. Parents are encouraged to actively participate in their child's education and can monitor the student's progress using Power School, the on-line grading system.

Middle School

St. Simon's Middle School program offers students the opportunity to develop strong leadership skills and to become academically and socially responsible individuals. Students in grades 6-8 change classrooms each period and are taught by dedicated subject area teachers. The Student Council, open to students in Grades 4-8, gives students the chance to serve as leaders in the school. Student Council members take an active role in decision making and event planning, representing their fellow students to the administration and faculty.

The importance of community outreach and social justice is a hallmark of St. Simon School and is particularly emphasized in our Middle School. Our 7th grade students serve on the school safety patrol. 8th Graders are required to complete 20 hours of community outreach and they mentor younger students through the First and Eighth Grade Partner Program. 8th Grade Students also prepare for and receive the Sacrament of Confirmation, helping to develop their identity as adult Catholics.

The Middle School program also includes several activities which address the students' increased maturity, independence and desire for new experiences. Students in Grade 6 spend a week at Walden West Outdoor School, a sleep away science camp located in the Santa Cruz foothills. The Jr. High Youth Group organizes interschool dances with area Catholic schools, as well as other social activities. "The Edge" Youth Group brings students in 7th and 8th grade together to discuss their growing interest in religious and social issues, as well as to participate in social activities and community outreach projects.

Enrichment

A wide variety of enrichment programs are offered to our students before and after school. These include school wide community outreach, "The Edge" Youth Group, Altar Serving, Student Council, Academic Decathlon, Band, Choir, Chess Club, Girl Scouts, Cub Scouts, Boy Scouts, Technology Class, and Art.

After School Sports Program

St. Simon School has an active after school sports program for Grades 4-8. Over 90% of the students participate in at least one sport per year. Unlike participation in local sports programs, St. Simon teams give students the opportunity to play with their friends on balanced teams that welcome players at all skill levels. Sports offered for girls include basketball, soccer, softball, track, volleyball, and cheerleading (for 8th graders). Sports offered for boys include baseball, basketball, flag football, soccer, and track.

Student Achievements

St. Simon School students are highly successful academically. In 2007, over 60% of St. Simon Middle School students qualified for the Johns Hopkins Center for Talented Youth by achieving a score in the 90th percentile or higher on the Iowa Test of Basic Skills. The 2007 Jr. High Decathlon Team competed with 17 Catholic schools in the San Jose Diocese placing second overall. The overwhelming majority of St. Simon School graduates are admitted to the high school of their choice where they continue to excel academically and serve as leaders in their high school community.



Facts at a Glance

Staff and Faculty

Fr. Warwick James, Pastor
Steven Clossick, Principal
Marie Bordeleau, Vice Principal
19 classroom instructors
8 specialty teachers including:
science, Spanish, music, art,
technology, and P.E.
School Librarian
Speech and Language Therapist
Educational Specialist
Counselor

Enrollment

Approximately 550 students
2 classes per grade

Class Size

27-35 students per class

School Hours

K: 7:55 am – 1:45 pm
(optional 1 hr. of extended care)
Grades 1-3: 7:55 am – 2:45 pm
Grades 4-8: 7:55 am – 3:00 pm
½ Day on 1st & 3rd Wednesday
Grades K-3: 7:55 – 12:20
Grades 4-8: 7:55 – 12:30

Facilities

School adjacent to Church
Chapel and Convent
18 classrooms
Science Lab
Technology Lab
Library
Music/Band Room
Gym/Parish Center
Playing Field
Extended Care Facility
Health Office
Speech and Language Office
Counseling Office
Educational Assistance Office
Children's Ministry Office
Stationery Store

Curriculum

Religion
Language Arts
Mathematics
Science
Social Studies
Spanish (Grades K-8)
Technology
Art
Music
Library Skills
Physical Education
Weekly school Mass
20 Service Hours (8th grade)

Parent Resources and Involvement

Power School – online student grades
Parent Advisory Group
Parent Education Nights

Lunch

Healthy lunch program with online ordering

Field Trips

At least 2 per classroom per year

Extended Care Program

On-site facility
Open 7:00 am – 6:00 pm
Homework time for Grades 1-8
Snack included

Accreditation and Affiliation

WASC (Western Association of Catholic Schools and Colleges)
WCEA (Western Catholic Education Association)
Diocese of San Jose

Special Events and Traditions

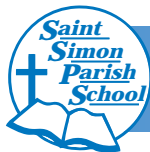
Feast Day Masses
International Rosary Service
All Saints Day Parade
May Procession for Mary
School-wide Christmas Program
1st and 8th Grade Partner Program
Red Ribbon Day
California History Day (Grade 4)
Colonial Day (Grade 5)
Science Camp (Grade 6)
D.A.R.E. (Grade 6)
Spelling Bee
Geography Bee
Science Fair
Talent Show
Read Across America Day
Young Author's Fair
Vacation Bible School (Summer)

Enrichment Programs

School-wide community outreach
(Thanksgiving, Advent and Lent)
"The Edge" Youth Group
(Grades 7 & 8)
Altar Serving (Grades 5-8)
Student Council (Grades 4-8)
Academic Decathlon (Grades 7 & 8)
Band (Grades 4-8)
Choir
Chess Club
Girl Scouts, Cub Scouts
& Boy Scouts
Technology Class
Art
Catholic School Dances
(Grades 7 & 8)

After School Athletics Program

Girls: basketball, soccer, softball, track, volleyball, cheerleading (8th grade)
Boys: baseball, basketball, flag football, soccer, track



Mission and Philosophy

Mission

Educating children to know, love, and serve God and His world.

History

St. Simon School was established in 1961 by the founding pastor of St. Simon Parish, Fr. James L. Spooncer, and four Sisters, Servants of the Immaculate Heart of Mary of Immaculata, Pennsylvania. The I.H.M. Sisters served at St. Simon from its founding until June, 2003. St. Simon School still observes I.H.M. traditions and continues to use many of the I.H.M. teaching methods. When the I.H.M. Sisters withdrew from St. Simon School, the pastor invited the Dominican Sisters of Mission San Jose to live in St. Simon Convent. Currently, we are blessed to have five Dominican Sisters who live in the convent, and three Dominican Sisters work in St. Simon School and Parish.

Faith Community

St. Simon School is an integral part of Saint Simon Catholic Parish, where school families and the wider parish community come together to share a faith dedicated to living and teaching the message and mission of Jesus Christ. We are blessed to have our church and school on the same campus allowing students to prepare and participate in weekly school liturgies. Students also lead and participate in parish and community outreach projects throughout the year.

School Philosophy

St. Simon School is committed to educating the whole child in a nurturing, student-centered atmosphere which reflects the Gospel message and fosters each student's spiritual, intellectual, emotional, social, aesthetic, and physical growth. In accordance with each child's gifts and abilities, we strive to provide each student with the environment needed to become a faith-filled, respectful, responsible individual, and a productive member of their family, the Church, the community and society.

Student Learning Expectations

St. Simon students are:

Children of Faith, who demonstrate their belief in Jesus through prayer, worship, and action, with knowledge and understanding of the teachings and traditions of the Catholic Church.

Children of Character, who display a love for life and are motivated to face challenges with determination, perseverance and inner strength.

Children of compassion and justice, who are kind and respectful, respond to the needs of each other, the community and the world, and are willing to take a stand for what is right.

Children of honor, who accept responsibility for their actions and work cooperatively with others.

Children of knowledge, who are academically prepared with good study habits, use critical thinking skills, communicate effectively, and have a desire for lifelong learning.

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Admissions Policies

Non-Discriminatory Policy

Schools in the Diocese of San Jose, California, mindful of their mission to be witnesses to the love of Christ for all, admit students of any race, color, and national and/or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the schools. The Catholic Schools in the Diocese of San Jose, California do not unlawfully discriminate on the basis of race, color, national and/or ethnic origin, age, sex or disability in administration of educational policies, scholarship and loan programs, and athletic and other school-administered programs.

Admission Requirements

No applicant will be admitted to St. Simon School without a completed Application Packet including the \$50 non-refundable application fee and all required forms and documents. Applications may be submitted at any time and will be date stamped upon receipt; however, applications for students in families new to St. Simon School will be processed beginning on **February 5th, 2008** on a first come, first served basis. In addition, admission to St. Simon School is conditioned upon the outcome of a testing/observation session conducted by a St. Simon School administrator or faculty member. **Screening sessions for the 2008-09 school year will take place during the month of February, 2008.** Screening sessions for applications received after the February screening dates will be scheduled upon receipt of a completed Application Packet.

**Incoming Kindergarteners must turn 5 years old before 12/01 of the school year for which you are applying.*

Admission Priority

Priority registration is offered to current St. Simon School students. In addition, priority admission is offered to siblings of current St. Simon School students subject to the Admission Requirements described above. **A pre-enrollment period for current families will occur beginning December 17, 2007 and ending January 18, 2008.**

In the event the number of applicants for a particular class exceeds the number of spaces available in that class, the order of priority for applicants is as follows:

1. St. Simon Parish Family Members
2. Out of Parish Catholics
3. All Other Applicants

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Application for Admission

Today's Date:	Child's Current Age:	Applying for School Year Beginning: _____ Grade: PK K 1 2 3 4 5 6 7 8
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STUDENT INFORMATION

LAST NAME	FIRST NAME	MIDDLE NAME	M/F

PLACE OF BIRTH (City) (State) (Country)	BIRTHDATE (MM/DD/YY)	LANGUAGE SPOKEN AT HOME	CITIZENSHIP (Circle One) U.S. Native Born U.S. Naturalized Other – Specify:

ADDRESS (Number and Street)	(City)	(Zip Code)

HOME PHONE	RELIGION	CHILD LIVES WITH:

PARENT INFORMATION	FATHER (OR GUARDIAN)	MOTHER (OR GUARDIAN)
Name (First and Last):		
Home Address (if different from the student's primary residence):		
Home Phone (if different):		
Cell Phone:		
Email Address:		
Employer Name:		
Employer Address:		
Occupation/Job Title:		
Business Phone:		
Place of Birth:		
US Citizen:	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, type of visa:	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, type of visa:
Religion:		
St. Simon Graduate?/Year		

[Optional] ETHNIC HERITAGE: (Please Circle One)

African American, Asian, Caucasian, Chinese, Filipino, Hawaiian/Pacific Islander, Hispanic, Japanese, Korean, Vietnamese, Multi-Racial, Native American, Other:

PREVIOUS SCHOOL EXPERIENCE

Include Preschool, Kindergarten, Elementary (list most recent school first):

School Name	Address	City/State	Telephone	Grade(s)

Has the student ever been retained? Yes No **If yes, what grade/year?** _____

Has the student had special testing? Yes No **If yes, please describe:**

STUDENT'S SACRAMENTAL RECORD

	BAPTISM	FIRST EUCHARIST	CONFIRMATION
Date			
Church			
City/State/Country			

Has your child received the Sacrament of Reconciliation? Yes No

PARISH INFORMATION

We are registered in _____ Parish. We live in the boundaries of _____ Parish.

We attend church in _____ Parish.

SIBLING INFORMATION (Please list all other children in the family)

Name	Age	Grade	Present School

Reason for applying to St. Simon School:

How will you be involved in the religious education of your child?

I attest that the above information is true and correct to the best of my knowledge.

Signature of Parent

Date

THE FOLLOWING ITEMS ARE REQUIRED TO COMPLETE THE APPLICATION PROCESS:

- Completed Application Form
- \$50 non-refundable Application Fee
- Birth Certificate (original, certified copy required; will be returned)
- If Catholic, Baptism Certificate and, for students who have made their First Communion and/or Confirmation, verification from the parish where the sacrament was celebrated (original, certified copy required; will be returned.)
- Immunization Record (original required; will be returned)
- Student Health Information Form
- Most recent Report Card (Grades 1-8 only, photocopy acceptable)
- Most recent Standardized Testing Report (Grades 1-8 only, photocopy acceptable)



Rates and Fees

FEES	AMOUNT PER CHILD	DUE DATE
Application Fee (Non-Refundable)	\$50.00	At Time of Application
Registration Fee (Non-Refundable)	\$375.00	At Time of Acceptance
Tuition	Based on Tuition Plan* (See table below)	Based on Payment Plan**
Athletic Fees	\$50 registration fee Additional \$30-50 per sport	At Time of First Sport At Time of Team Formation

TUITION (subject to change 2008-2009 school year)	CATHOLIC IN-PARISH	CATHOLIC OUT-OF- PARISH	NON- CATHOLIC
First Child	\$5,560.00	\$7,050.00	\$7,260.00
Two Children	\$10,230.00	\$13,540.00	\$14,520.00
Three Children	\$13,350.00	\$19,040.00	\$21,780.00
Four Children	\$17,800.00	\$25,390.00	\$29,040.00
Five Children	\$22,240.00	\$31,730.00	\$36,300.00

*Tuition Plan

There are three tuition designations: Catholic In-Parish, Catholic Out-Of-Parish and Non-Catholic.

Catholic In-Parish status is defined as a family who is registered in St. Simon Parish, embraces Stewardship by being active in the life of the parish, and participates in Mass as evidenced by contributions to the parish using offering envelopes. Newly registered families qualify for this plan immediately upon registration and will remain on this plan based on the level of Stewardship participation. Lack of Stewardship participation in the school and parish will result in tuition payments at the Out-of-Parish rate.

**Payment Plan - Tuition payments are payable annually (August), semi-annually (August and January), or in ten monthly payments (August through May). Payments are considered delinquent after the 15th of each month for the selected payment plan. A \$10.00 charge will be assessed for payments later than the 15th of the month. A \$20.00 charge will be assessed for any returned check.

FINANCIAL ASSISTANCE

St. Simon Catholic School and the Diocese of San Jose have funds available which are awarded based on demonstrated need. Financial Assistance forms must be completed to process any requests. For more information, please contact Therese Kristensen, in the Office of Admissions and Development, at 650-968-9952 Extension 43.

NON-DISCRIMINATORY POLICY

Catholic Schools in the Diocese of San Jose, mindful of their mission to be witnesses to the love of Christ for all, admit students of any race, color, and national and/or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the schools. The Catholic Schools in the Diocese of San Jose do not unlawfully discriminate on the basis of race, color, national and/or ethnic origin, age, sex or disability in administration of educational policies, scholarship and loan programs, and athletic and other school-administered programs.

St. Simon School offers Extended Care from 7:00 am – 6:00 pm, Monday – Friday. The Extended Care offers the following programs to students attending St. Simon School:

1. The Extended Care Enrichment Program is an extension of the regular school day. Quality child care is provided before and after school. The program emphasizes social interaction with art, craft-making and physical activities.
2. A study area is available for Grades 1-8 to begin homework assignments.

The Extended Care staff includes a director, assistant director and three assistants. Snacks are provided at no additional cost.

EXTENDED CARE RATES (Kindergarten – Grade 8) (subject to change 2008-2009 school year)	PER CHILD	PER FAMILY	DUE DATE
Registration Fee	\$50.00	\$100.00	—
Hourly rates for students over 5 hrs per day	\$7.00/hour	—	Weekly
Drop-in Fee – one hour minimum charge	\$10.00	—	Daily
Delinquent Fee – if payment not made by weekend	—	\$10.00	—
Late Fee – for pick up after 6:00 pm. Minimum fee charged is ½ hour of drop-in fee.	\$5.00	—	—



Student Health Information Form

Entering Grade: _____

Gender: _____

Name _____ Date of Birth _____

Home Address: _____

Home Phone: _____ Cell Phone: _____

Doctor: _____ Phone: _____

Date of Last Physical Exam: _____

IF THE ANSWER TO ANY OF THE FOLLOWING QUESTIONS IS “YES,” PLEASE DESCRIBE:

1. Has your child had any serious illness, injury, or operation? _____

2. Have any tests, immunizations, or medications caused any reaction? _____

3. Does your child have eczema or any other skin disorder? _____

4. Is there any disorder of vision, hearing, or speech? _____

5. Is your child presently taking any prescription medication such as insulin, sedatives, anti-convulsing drugs, tranquilizers? _____

6. Is there any physical defect which limits participation in:
 - a. Classroom activities _____
 - b. Physical Education _____
 - c. Competitive Athletics _____
7. Is there any emotional, mental, or physical condition for which your child is under regular or periodic medical observation? _____

8. Is your child subject to any condition which may result in a classroom emergency; i.e., epilepsy, fainting, diabetes, allergies (bee sting, nuts), clotting time, heart disease? _____

IF THE ANSWER TO #8 IS “YES,” PLEASE HAVE YOUR PHYSICIAN WRITE OUT THE ORDERS TO BE FOLLOWED IN CASE OF AN EMERGENCY DURING SCHOOL HOURS AND ENCLOSE THESE DIRECTIONS WITH THIS FORM.

Date: _____ Parent Signature: _____